



## **NARSIMHA REDDY ENGINEERING COLLEGE**

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### **UNIT-3**

#### **ORGANIZATION AND HRM: PRINCIPLES OF ORGANIZATION**

#### **SHORT ANSWER QUESTIONS**

| <b>S. No.</b> | <b>Question</b>   | <b>BTL</b> | <b>CO</b> | <b>PO</b>  |
|---------------|---|------------|-----------|------------|
| <b>1</b>      | Explain Time management?  | L2         | <b>3</b>  | <b>10</b>  |
| <b>2</b>      | Discuss the Relationship between the Authority, Power and Influence?  | L6         | <b>3</b>  | <b>2,8</b> |
| <b>3</b>      | Define Organization What Are The Principles Of Organization   | L1         | <b>3</b>  | <b>1</b>   |
| <b>4</b>      | Compare and Contrast Centralization with Decentralization?  | L2         | <b>3</b>  | <b>2</b>   |
| <b>5</b>      | What Is Span of Control?  | L1         | <b>3</b>  | <b>1</b>   |
| <b>6</b>      | What Is Line And Staff Relationships  | L1         | <b>3</b>  | <b>1</b>   |
| <b>7</b>      | What Are the Sources Of Recruitment And Selection?<br>What Should Be the Features of a Sound Promotion Policy | L2         | <b>3</b>  | <b>10</b>  |
| <b>8</b>      | Explain Staffing?   | L2         | <b>3</b>  | <b>1</b>   |
| <b>9</b>      | What Do You Mean by Performance Appraisal? discuss Its Needs and Importance in An Organization?               | L1         | <b>3</b>  | <b>10</b>  |
| <b>10</b>     | What Is Meant by Job Analysis , Job Evaluation?   | L1         | <b>3</b>  | <b>1</b>   |

## Long Answer Questions

| <b>S. No.</b> | <b>Question</b>   | <b>BTL</b> | <b>CO</b> | <b>PO</b>   |
|---------------|---|------------|-----------|-------------|
| <b>1</b>      | Explain the Principles And steps That Constitute The Organization Process                                     | L2         | <b>3</b>  | <b>2,10</b> |
| <b>2</b>      | Explain The Various Differences Between the Concept Of Centralization And Decentralization                    | L2         | <b>3</b>  | <b>2</b>    |
| <b>3</b>      | What Are the Basis for Departmentation in a Business Organizations State Also the Difficulties of Delegation? | L1         | <b>3</b>  | <b>10,2</b> |
| <b>4</b>      | What Is Span of Management? What Are the Factors That Decide The Span of Management?                          | L1         | <b>3</b>  | <b>2</b>    |
| <b>5</b>      | Compare Line and Staff and Functional Organizational Structure?   | L2         | <b>3</b>  | <b>1,2</b>  |
| <b>6</b>      | What are the Steps in Recruitment and Selection. What Should Be the Features of a Sound Promotion Policy?     | L1         | <b>3</b>  | <b>10</b>   |
| <b>7</b>      | Explain the Requisites Of an Effective Performance Appraisals'  | L2         | <b>3</b>  | <b>10</b>   |
| <b>8</b>      | What Are the Different Methods of Training?   | L1         | <b>3</b>  | <b>11</b>   |
| <b>9</b>      | Explain About Different Techniques of Interviews?   | L2         | <b>3</b>  | <b>9,10</b> |
| <b>10</b>     | Define Organization and Explain About Its Various Structures Of Organization?                                 | L1         | <b>3</b>  | <b>1</b>    |